

Personal Assistant / Companion required in Sudbury (CO10)

17 hours available per week (Term time only)

Monday, Tuesday and Friday 8:00am – 9:00am & 3:00pm – 4:00pm

Thursday and Wednesday 8:00am – 9:00am & 3:00pm to 5:00pm

£12.08 per hour

Job reference: 4984

Job description

Although this job description is correct at present, it may change from time to time after negotiation with the post holder.

Brief:

I am a 13 year old boy living in Sudbury who is looking for a patient personal assistant/companion who can support me both at my home and out and about.

Essential Criteria

- Patient
- Good communication
- Good understanding

Desirable Criteria

- Experience in a similar role

Summary terms and conditions

- Hours of work: Monday, Tuesday and Friday 8:00am – 9:00am & 3:00pm – 4:00pm. Thursday and Wednesday 8:00am – 9:00am & 3:00pm to 5:00pm
- There is the opportunity for additional hours on the weekend, this can be discussed in interview.
- £12.08 per hour
- The annual holiday entitlement for this position will be equivalent to the work normally done during 5.6 weeks (statutory entitlement).
- You will be reimbursed for prior agreed expenses incurred as part of the role.
- I do not operate a private sick pay scheme but provided you meet the eligibility criteria, you may be entitled to Statutory Sick Pay (SSP).

The post is subject to the following

- A satisfactory Enhanced Disclosure and Barring Service check is required for this position.
- You will be required to provide details of two referees, one of which must be your current or most recent employer, or character references if you have not been employed.
- This post is subject to a probationary period of 3 months.

How to apply

If you wish to apply for this position, please complete an application form and return it to SIL quoting the job reference number **4984**

Please refer to the job description when completing your application form.

Online form: <https://www.suffolkindependentliving.org.uk/application-form-1>

Email: suffolk@silmail.org

Telephone: 01473 603876

Post - Address: SIL, Unit 9, IP City Centre, 1 Bath Street, Ipswich, IP2 8SD